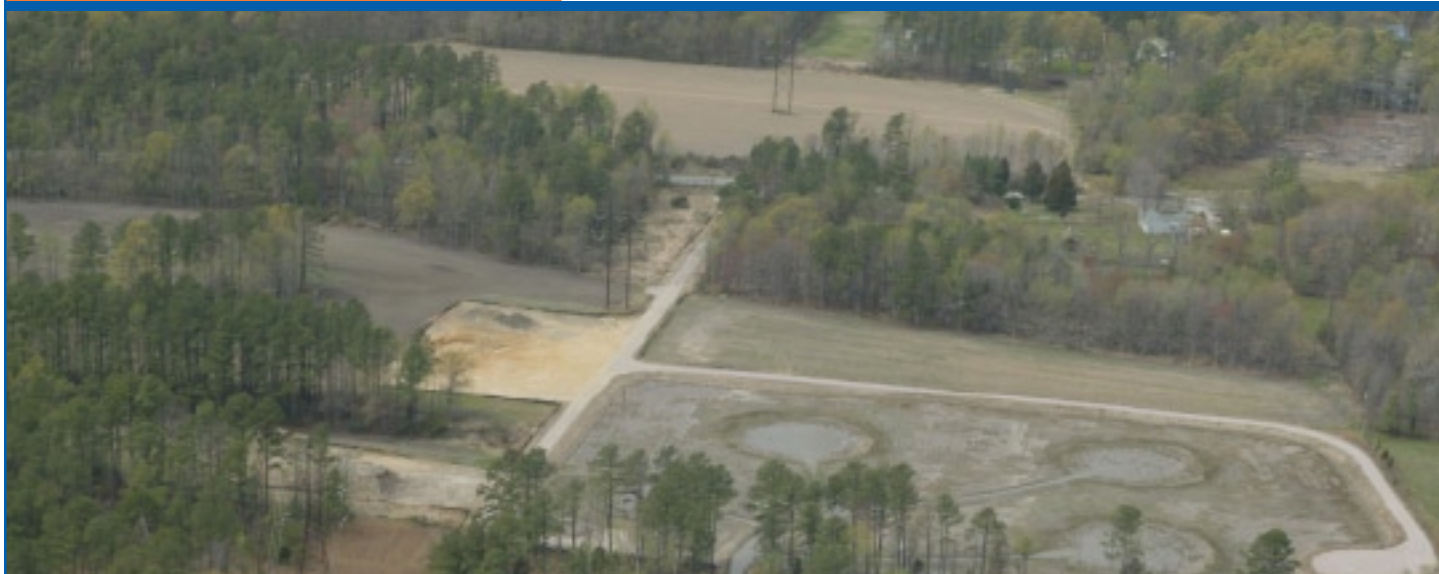


How to Acquire Surplus Land



The Virginia Department of Transportation (VDOT) owns many acres of land. As needs change, certain parcels may be declared surplus and offered for sale. Some may be available as assemblage to adjacent property, while others might be suitable for independent development. This information sheet outlines how to inquire whether these properties may be conveyed to private ownership.

Land suitable as assemblage is available only to adjacent property owners of record who might want to enlarge or improve their property. Land meeting local zoning requirements and other criteria for independent development is offered for public sale, usually through a sealed bid sale. Notice for such sales is typically made through local newspapers and VDOT's Web site VirginiaDOT.org/business/row-pmi.asp

VDOT's goal is to dispose of land not needed for transportation purposes, thus returning it to the local tax rolls. You are invited to inquire about properties of interest.

The local VDOT Right of Way and Utilities office in your area should be contacted for land of interest and more specific information. Addresses and telephone numbers can be found at the end of this sheet.

What You Need To Do

1. Determine your interest in a specific parcel, research, if possible, to determine VDOT's ownership and contact the local VDOT office by letter.*
2. A \$500.00 deposit is required for VDOT's review and determination of availability for disposal. It will be applied to the purchase price, refunded if VDOT decides not to sell the property, or retained as liquidated damages if you decide not to purchase the property.

3. Submit a written request with a certified or cashiers check made payable to the Treasurer of Virginia, Department of Transportation, and a copy of the deed of VDOT ownership if possible.
4. For parcels suitable for assemblage only, adjacent parcel ownership interests will need verification and affirmation.

** NOTE: The more information you provide can assist in expediting your inquiry.*

What We Will Do

1. Confirm VDOT's ownership.
2. Review requests to determine if the property is surplus to VDOT needs.
3. Determine fair market value of the property.
4. Offer property for sale as appropriate.
5. Prepare the necessary deed and plat(s) for recordation.
6. Arrange closing with purchaser(s).
7. Record the deed of conveyance

VDOT, as Grantor, assumes no costs associated with the sale of any property. All costs relative to the transfer of the property are borne by the purchaser, as Grantee.



Write or call the District Right of Way & Utilities Manager at the following locations:

Bristol District Office

P.O. Box 1768, Bristol, VA 24203-1768
(276) 669-9923

Salem District Office

731 Harrison Ave., Salem, VA 24153
(540) 387-5366

Lynchburg District Office

P.O. Box 11649, Lynchburg, VA 24506
(434) 856-8235

Richmond District Office

2430 Pine Forest Drive, Colonial Heights, VA 23834
(804) 524-6017

Hampton Roads District Office

1700 North Main Street
Suffolk, VA 23434
(757) 925-2527

Fredericksburg District Office

87 Deacon Rd., Fredericksburg, VA 22405
(540) 899-4253

Culpeper District Office

1601 Orange Rd., Culpeper, VA 22701
(540) 829-7701

Staunton District Office

P.O. Box 2249, Staunton, VA 24402-2249
(540) 332-9128

Northern Virginia District Office

14685 Avion Pkwy, Chantilly, VA 20151
(703) 383-2174

or, visit VDOT's Web site at

VirginiaDOT.org/business/row-pmi.asp